



## EXECUTIVE MEETING MINUTES

Tuesday May 26, 2020

5:30 PM

Via Zoom Video Conference

Attendance: Vickie Oneschuk, Aaron Bull, Kelly Taylor, Darlene Cherniak, Robert Tataryn, Chad Sanders, Michael Oneschuk and Ryan Van Berkel (Staff)

### AGENDA

- 1) **Call to Order** – 5:43 PM
- 2) **Acceptance of the Agenda** – Michael Oneschuk, Aaron Bull
- 3) **Approval of the Minutes from the January 13, 2020 Meeting** – Robert Tataryn, Michael Oneschuk
- 4) **Status of Action Items**
  - a) **Review of current income statement** – Staff presents a year end income statement and current income statement for review. Staff notes, the preparation of the 2019-2020 audit is underway. Further, staff notes that the IFF financial plan has been adjusted to reflect a anticipated 20% decrease in program and event expenses and income. *Robert Tataryn asks if the new timers were incorporated in this year's expenses. Staff indicate.*
  - b) **Regional Reps – Athlete Development Committee** – This item has been pushed. Staff notes this item will be addressed before September.
  - c) **Canada Cup** – *New dates established June 11 – 13, 2021. To be communicated with Archery Canada.*
- 5) **3D Committee Update**
  - a) **Team Leader** – *The committee has decided to leave this position vacant during the current COVID19 disruption to programming. Decisions related to the team will be made by the committee until the position can be filled by a qualified candidate.*
  - b) **Committee Positions** – Two committee position terms have expired and will be open to the membership for application in early June.
  - c) **AC Provincial Representative** – With Russ Danielson resigning his position on the 3D committee, the Manitoba Rep. to the national committee is currently vacant. Under the Archery Manitoba VP 3D Position description, the provincial rep. is the responsibility of the committee chair. Due to Aaron Bull serving as the national chair, he is unable to act as rep. for Manitoba. Due to this, the position is open to 3D committee members to apply. As noted in the previous item, due to the current vacancy of two committee position up for re-appointment, the committee has decided to leave this position vacant, asking information relating to the national committee be sent to the office and entire committee.

- d) **3D Team Program Document** – Due to the COVID19 impact on provincial and national events, the current team document is no longer valid. The committee will review the document and present an alternate plan for team qualifying in 2020 and 2021.

**6) Athlete Development Committee Update**

- a) **Program / Coach Review** – Staff offers a summary of the head coach annual review undertaken by Kelly Taylor, Vickie Oneschuk, and staff.
- b) **Team Document** – The team document has been reviewed and amended by the program coach to reflect the impact of COVID19. The document will be based on planning and documentation of training, attendance at team training, and potential qualifier for new program members.
- c) **Virtual Training** – The program coach and staff have worked with athletes to ensure they have a suitable virtual training environment. All athletes will be expected to train virtually utilizing the Artemis training app.
- d) **Return to outdoor team training** – Return to play protocols have been submitted to the government approval. Once proper measures can be taken to follow the protocol, limited team training will resume in June.

**7) Integrated Funding Framework** – Staff reviews the 2020/2021 Sport Manitoba IFF Submission with the executive committee.

**8) Liability Insurance / Waiver Form** – Staff presents an update regarding liability insurance related to COVID19. The current provider and plan will not cover COVID19 related risks. Staff has asked for legal advice from Sport Law Strategy Group. The law firm has provided an up to date waiver and COVID19 declaration form to be used by Archery Manitoba and partner clubs for all activities, programs and events.

**9) Return to Play Protocol**

- a) **Club Events** – communicate to clubs that events can proceed immediately with activity and events.
- b) **Programs** – The committee approves the resumption of potential program activity led by Archery Manitoba, and to communicate to clubs that events can proceed immediately with programming.
- c) **Provincial Events** – The committee recommends that Archery Manitoba put them out for bid to club. The 3D Championships selection process will be the responsibility of the 3D Committee. Chad Sanders will work with Staff to offer a bid process for the Target Championships. Robert Tataryn recommends that the target event potentially correspond with the Archery Day in Canada proposed for early September by Archery Canada.
- d) **Resources** – *The office will work to communicate with the clubs that Archery Manitoba will provide return to play protocol implementation in the form of signage, cleaning materials, waiver/declaration, online registration and on-site support at events.*

**10) Next Meeting** – Tuesday July 23<sup>rd</sup> @ 5:30 PM.

**11) Adjournment** – 6:37 PM